



International
Civil Aviation
Organization

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de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LN 3/20.3 –SA298

7 June 2013

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **RLA/03/901 – Meeting on the Technical-Operational Implementation of the New REDDIG II Digital Network** (Lima, Peru, 9 to 13 September 2013)

Action required: Confirm attendance by 28 August 2013

I have the honor to invite your Administration to the Meeting on the Technical-Operational Implementation of the New REDDIG II Digital Network, to be held in the ICAO South American Regional Office, Lima, Peru, from 9 to 13 September 2013.

As you are aware, for the implementation of REDDIG II, a bidding process took place, which ended on 9 May 2013 with the signature of Contract No. 22501200 between ICAO, on behalf of all States members of Project RLA/03/901 - *REDDIG Management System and Satellite Segment Administration*, and the Consortium INEO Engineering and Systems and LEVEL 3 Peru S.A., for the provision of a new regional aeronautical telecommunications network – REDDIG II, plus associated equipment and services.

The Contract will be developed in two phases; the first, consisting in the drafting of design documentation for the implementation of REDDIG II and the second, in the implementation of equipment and services, and operation of REDDIG II.

With the signature of the Contract, the activities taken under consideration in Phase 1 have started, when Consortium INEO/LEVEL 3 will prepare the REDDIG II design documents; the installation procedures; the training manuals; and the factory, on site and network management system (NMS) acceptance documents. Once this documentation is completed, the Consortium will submit it to ICAO for its review by all Project RLA/03/901 member States.

The Meeting on the Technical-Operational Implementation of the New REDDIG II Digital Network is part of the activities under Phase 1, and during same all documentation on REDDIG II implementation will be reviewed upon for their respective approval. **Appendix A** includes the provisional Agenda for the Meeting.

Phase 2 will start once the documentation for REDDIG II implementation (Phase 1) is reviewed and approved, and all Project RLA/03/901 State members have canceled their corresponding REDDIG II quotas. Practically all REDDIG State members have deposited their corresponding contributions, pending only two States.

The Technical-Operational Meeting is aimed for the focal points nominated by Project RLA/03/901 State members to carry out coordination activities for REDDIG II implementation.

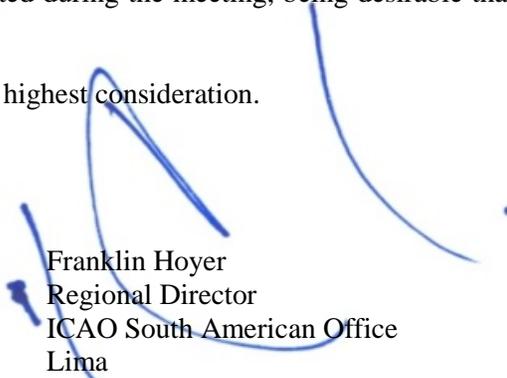
It is important that all focal points nominated by the States participate in this Meeting, considering that in same analyses will be conducted on how the equipment and services will be installed at each of the network nodes, as well as the requirements necessary for States to carry out the implementation at their corresponding nodes. The active participation of the focal points in this activity, as well as in the future scheduled activities, will determine the success in the implementation of this new regional network.

As indicated during the sixteenth meeting of the REDDIG Coordination Committee (RCC/16) (Lima, Peru, 18-20 March 2013), it is important that the REDDIG member States Civil Aviation Authorities provide the focal point(s) nominated for the implementation of REDDIG II, all necessary facilities for the conduct of all activities required for their functions (*Conclusion RCC/16-1 - Support of the civil aviation authorities to the focal points nominated for the implementation of REDDIG II*).

In this sense, I will appreciate receiving a confirmation on participation of your delegates at the Meeting on the Technical-Operational Implementation of the New REDDIG II Digital Network, by sending to this Office the attached Registration Form (**Appendix B**) duly completed for each delegate, no later than **28 August 2013**. General information regarding the event (IP/1) is presented in **Appendix C** to this letter.

The documentation will be issued in due course on the website of this Office, www.lima.icao.int and will not be printed nor be distributed during the meeting, being desirable that the delegates take them physically or by electronic means.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosures

cc: Mr. Olivier Jouans, Regional Director of ATM services, French Guiana
Mrs. Thelma Douglas Pinas, Permanent Secretary, MTCT, Suriname
Mr. Robby Venlo, Director General (a.i.), Civil Aviation Department, Suriname
Mr. Brian De Souza, Director (a.i.), CASAS, Suriname
REDDIG counterparts
C/FOS/PIU, ICAO, Montreal

APPENDIX A

**RLA/03/901 –
MEETING ON THE TECHNICAL-OPERATIONAL IMPLEMENTATION OF THE NEW
REDDIG II DIGITAL NETWORK
(Lima, Peru, 9 to 13 September 2013)**

PROVISIONAL AGENDA

- Agenda Item 1: Analysis of the REDDIG nodes current situation
- Agenda Item 2: Review and approval of the design documents for the implementation of REDDIG II (Contract 22501200 - Phase 1)
- Agenda Item 3: Analysis of the activities required for REDDIG II implementation (Contract 22501200 - Phase 2)
- Agenda Item 4: Review of the action plan for REDDIG II implementation (Contract 225012000 - Phase 2)
- Agenda Item 5: Other business

EXPLANATORY NOTES

Agenda Item 1: Analysis of the REDDIG nodes current situation

Under this Agenda Item, the focal points designated by Project RLA/03/901 State members will inform on the current situation of the REDDIG nodes regarding the preparation of the sites (physical location, power source, cabling, etc.) where the REDDIG II equipment will be installed.

Agenda Item 2: Review and approval of the design documents for the implementation of REDDIG II (Contract 22501200 - Phase 1)

The Meeting will thoroughly examine all REDDIG II design documents, the installation procedures, the training manuals, the factory, site, network and network management system (NMS) acceptance documents prepared by the Consortium INEO/Level 3 with the aim that they adjust to the requirements established for REDDIG II. The reviewed and approved documentation will be submitted to the Consortium INEO/Level 3 for its final review, and start Phase 2 of the Contract, as long as all Project RLA/03/901 State members have cancelled their REDDIG II contributions.

Agenda Item 3: Analysis of the activities required for REDDIG II implementation (Contract 22501200 - Phase 2)

Under this Agenda Item, the activities to be carried out at each of the REDDIG II nodes will be analyzed upon, such as the preparation for the implementation of the REDDIG II – Phase 2 of Contract 22501200.

Agenda Item 4: Review of the action plan for REDDIG II implementation (Contract 225012000 - Phase 2)

As a result of the analyses to Agenda Items 1, 2 and 3, the Meeting will proceed to examine the action plan for the implementation of REDDIG II.

Agenda Item 5: Other business

Under this Item, the Meeting might analyze any other topics it may deem convenient.

APPENDIX B / APENDICE B



INTERNATIONAL CIVIL AVIATION ORGANIZATION
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL

REGIONAL PROJECT RLA/03/901
PROYECTO REGIONAL RLA/03/901

REDDIG Management System and Administration of the Satellite Segment
Sistema de Gestión de la REDDIG y Administración del Segmento Satelital

MEETING ON THE TECHNICAL-OPERATIONAL IMPLEMENTATION OF THE NEW
REDDIG II DIGITAL NETWORK
REUNIÓN TÉCNICO-OPERACIONAL SOBRE LA IMPLANTACIÓN DE LA NUEVA RED
DIGITAL REDDIG II

(Lima, Peru, 9 to 13 September 2013) / (Lima, Perú, 9 al 13 de septiembre de 2013)

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/*State:*

Organismo/*Organization:*

2. Nombre/
Name:

3. Cargo/*Position:*

4. Participa como / *Participates as:*

Delegado/
Delegate

Asesor/
Adviser

Observador/
Observer

5. Dirección oficial /
Business address:

6. Tel.: _____ Fax: _____ E-mail: _____

7. Hotel o dirección en la ciudad/
Hotel or local address:

8. Información de vuelo/
Flight information:

Vuelo de llegada/ fecha/ hora/
Arrival flight/ date/ hour:

Vuelo de salida/ fecha/ hora/
Departure flight/ date/ hour:

Firma /
Signature:

Fecha /
Date:

Please return this form to: / Por favor envíe este formulario a: icaosam@icao.int

APPENDIX C



International Civil Aviation Organization
South American Regional Office
REDDIG Management and Satellite Segment Administration System
**Meeting on the Technical-Operational Implementation of the New
REDDIG II Digital Network**
Lima, Peru, 9 to 13 September 2013

RLA/03/901 REDDIG II RTO-IP/1
6/6/2013

GENERAL INFORMATION

(Presented by the Secretariat)

1. **Site and dates**

The Meeting on the Technical-Operational Implementation of the New REDDIG II Digital Network will be conducted in the ICAO South American (SAM) Regional Offices premises in Lima, Peru, from 9 to 13 September 2013. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – floor 3 or 4.

2. **Coordinator**

Mr. Onofrio Smarrelli
ICAO SAM Regional Office
Tel: +511 611-8686
Fax: +511 611-8689
E-mail: icaosam@icao.int
osmarrelli@icao.int

3. **Participants Registration**

Participants should register on 9 September 2013 from 08:15 to 08:45 hours.

4. **General information**

Found in the “*General Information*”, “*Weather*” and “*Hotels*” sections in the ICAO SAM Regional Office website, <http://www.lima.icao.int/>, English (top, center).

5. **Documentation**

The documentation will be posted on the ICAO SAM Regional Office website, <http://www.lima.icao.int/>; English, *Upcoming Meetings*, and participants should check the website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.

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